



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Regd By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B—" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanathi@gmail.com

IQAC Minutes of Meetings		
SNo	Minutes of Meeting	Date
1	Minutes of Meeting-1	17-07-2023
2	Minutes of Meeting-2	27-12-2023



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Internal Quality Assurance Committee: 2023-2024

S. No	Position	Designation	Name of the Member
1	Chairperson	Head of the Institution	Dr.G. Rama Chandra Reddy
2	Coordinator IQAC	Director-Training & Placements	Mr. SwamyRao Kulkarni
3	Member	Member of GB	Mr.I. Shravan Kumar
4	Members	Director-HR	Dr.Y. Jayapada
		Vice Principal & HOD ECE	Dr. S.Kishore Reddy
		HOD EEE	Dr. T Kranti Kumar
		HOD MECH	Dr.Y Ramesh Babu
		HOD H&S	Mr. K Nagaraju
		HOD MBA	Dr.B. Nayeema
		HOD CSE	Dr. N. Ramana Reddy
		Asst. Prof. of ECE	Dr. V.Nagaraju
		Asst.Prof. of EEE	Ms.M. Ragini
		Asst Prof H&S	Dr.P.Sundeeep
		Asst.Prof. of MBA	Dr. P. Naga Ushasree
		Asst.Prof. of MECH	Mr.A.Shankar
		Exam Cell Incharge	Mr.M. Satish
		Librarian	Mr.P K M Naidu
5	Industry Members	Scientist – F-DRDO	Dr. Nilang Trivedi
6	Senior Administrative Officers	Placement Coordinator	Mr. G.S.Shravan Kumar
		Administrative officer	Mr. S.Pitchi Reddy
7	Nominee from	Local society	K.Venkatesh,Sarpanch, Gunthapally (Village)
		Alumni	Siddiraju SaiKalyan Teja, [24]7.ai-IT Services Advisor
		Student	M. Sakshith Reddy, IV-CSE 20Q61A0539



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Functions & Responsibilities:

- a) Parameters for various academic and administrative activities of the institution.
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes / activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC Coordinator

Principal



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Ref No: AIET/IQAC/2023-2024 /01

Date: 15-07-2023

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(V), Hyd.

CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 17-07-2023 at 11AM, to discuss the following points.

Agenda:

1. Review on Previous Minutes and action report of IQAC meeting held on 19.04.2023
2. Academic calendar/department calendar.
3. Faculty development programme.
4. Guest lecturers /Workshops/Seminars
5. R&D Activities.
6. Extension & outreach activities.
7. Skill initiative programmes.
8. Training & Placement activities.
9. New quality initiatives.
10. Discussion on AQAR Preparation & SSR Filing
11. Focus on Establishment of CoE
12. Any other item with permission of chairman.

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members


IQAC Coordinator


Principal



Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2023-2024 /01

Date: 17.07.2023

IQAC Minutes of Meeting

IQAC coordinator Mr.SwamyRaoKulkarni extended a warm, welcome to the IQAC members. The Coordinator, IQAC again proposed and confirmed to conduct the IQAC meeting two times in an academic year. The Principal and IQAC Coordinator requested all the members for open house discussion on academic excellence and promote quality aspects in academic institutions. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

AGENDA:

Agenda Item 1: Review on Previous Minutes and action report of IQAC meeting held on 19.04.2023

Resolution: The members reviewed the IQAC minutes of meeting held on 19.04.2023 and approved the following agenda items.

- Prepared for NAAC Accreditation.
- Monitored CO Attainment.
- Final year student Projects has finalized.
- Submitted AQAR 2021-22.
- Conferences/Workshop/FDP/STTP organized.
- Transportation facility has been implemented for Non-residential students.
- Academic Audit Report of 2022-2023 was reviewed.
- NPTEL registrations are done by faculty members.

Agenda Item 2: Academic calendar/department calendar.

Resolution:

IQAC Coordinator has suggested to IQAC members/Department academic Coordinators/HODs should follow academic calendar released by JNTUH for smooth conducting of Semester class work within the stipulated period.

Agenda Item 3: Faculty development programme

Resolution:

As per new regulation/syllabus revised by JNTUH if any, suggested to IQAC members/Department academic Coordinators/HODs/faculty members to attend faculty development program for quality delivering of lectures to our students for better focus on Industrial exposure.



Agenda Item 4: Guest lecturers /Workshops/Seminars

Resolution:

IQAC Coordinator has suggested to IQAC members/ HODs to conduct guest lecturers on respective subjects in the department level by eminent resource person to get subject exposure beyond the level are extremely beneficial to students since they enable them to evaluate, stay up to date on current events, comprehend concepts, and build their network.

Agenda Item 5: R&D Activities.

Resolution: IQAC Coordinator has advised to IQAC members/ HODs/R&D Committee to encourage staff members to publish the Research Papers on UGC care notified journals to improve quality of education. IQAC has decided to approach various organizations to seek support for establishment of CoE.

Agenda Item 6: Extension & outreach activities.

Resolution: : IQAC Coordinator has advised to IQAC members/ HODs/R&D Committee/NSS committee/IPR/EDC Cell to get outcomes of extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for the holistic development.

Agenda Item 7: Skill initiative programmes.

Resolution: IQAC Coordinator suggested to IQAC members/HODs/T&P Cell to introduce various new skill initiatives and CSR Programmes. IQAC has charted out various programmes & discussed on CRT implementation.

Agenda Item 8: Training & Placement activities.

Resolution: IQAC Coordinator suggested to all IQAC members, HODs, training & placement cell to conduct CRT classes for III and IV year students of all branches. Training & Placement system provides the infra structural facilities to conduct group discussions, tests and interviews besides catering to other logistics.

Agenda Item 9: New quality initiatives.

Resolution:

IQAC Coordinator suggested to IQAC members/HODs/T&P Cell to make the planning for the following skill initiative programs for achieving student's enhancement skill set.

1. IQAC has proposed to establish Centre of Excellence.
2. PEGA CSA Certification for 2024 batch.

Agenda Item 10: Discussion on AQAR Preparation & SSR Filing

Resolution: IQAC Coordinator has insisted all the criteria in charges to submit AQAR 2022-23 & SSR filing on or before the stipulated time.

Agenda Item 11: Focus on establishment of CoE.

Resolution: Center of Excellence (CoE) is a body that provides leadership, best practices, research, support, training of trainers and skill training for a specific sector/s. The literal meaning of a Center of Excellence is – 'A place where the highest standards are maintained.

Agenda Item 12: Any other matter with permission of chairman.

Resolution:

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

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www.aietg.ac.in email: principal.avanthi@gmail.com**FOLLOWING IQAC COMMITTEE MEMBERS (2023-24) ATTENDED ON 17-07-2023**

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr.G. Rama Chandra Reddy	PRINCIPAL	CHAIRPERSON	
2	Mr. SwamyRao Kulkarni	DIRECTOR-TRAINING AND PLACEMENTS	COORDINATOR OF IQAC	
3	Mr. I. Shravan Kumar	MANAGING DIRECTOR	MEMBER	
4	Dr. Y. Jayaprada	DIRECTOR-HR	MEMBER	
5	Dr. S.Kishore Reddy	HEAD,DEPT OF ECE	MEMBER	
6	Dr. T. Kranti Kumar	HEAD,DEPT OF EEE	MEMBER	
7	Dr.Y. Ramesh Babu	HOD OF MECH	MEMBER	
8	Mr. K.Nagaraju	HOD OF H&S	MEMBER	
9	Dr.B. Nayeema	HOD OF MBA	MEMBER	
10	Dr. N. Ramana Reddy	HOD OF CSE	MEMBER	
11	Dr. V.Nagaraju	ASST.PROF OF ECE	MEMBER	
12	Ms.M. Ragini	ASST.PROF OF EEE	MEMBER	
13	Dr.P.Sundeep	ASSOC.PROF OF H&S	MEMBER	
14	Dr. P. Naga Ushasree	ASST.PROF OF MBA	MEMBER	
15	Mr.A.Shankar	ASST.PROF OF MECH	MEMBER	
16	Mr.M. Satish	EXAMBRANCH INCHARGE	MEMBER	
17	Mr.P K M Naidu	LIBRARIAN	MEMBER	
18	Dr. Nilangtrivedi	DRDO F-SCIENTIST	MEMBER	
19	Mr. G.S. Shravan Kumar	PLACEMENT COORDINATOR	MEMBER	
20	Mr. S.Pitchi Reddy	ADMINISTRATIVE OFFICER	MEMBER	
21	K. Venkatesh,,Sarpanch, Gunthapally (Village)	LOCAL AREA SARPANCH	MEMBER	
22	SiddirajuSaiKalyanTeja, [24]7.ai-IT Services Advisor	ALUMNI NOMINEE	MEMBER	
23	M. SakshithReddy,IV-CSE 20Q61A0539	STUDENT NOMINEE	MEMBER	



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IQAC Coordinator

Principal

Ref No: AIET/IQAC/2023-2024 /02

Date: 23.12.2023

To

The Members of IQAC

Avanathi Institute of Engineering and Technology

Gunthapally(V), Hyd.

CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 27-12-2023 at 11AM, to discuss the following points.

Agenda:

- 1.Minutes and actions of IQAC meeting held on 17.07.2023
- 2.Steps initiated to improve the placements at department level.
3. Discussed on Semester-I and class work commencement, as per JNTUH Academic Calendar
4. Conducting Guest lecturers for CSE, ECE andEEE departments
5. Outreach activities are planned for Students by NSS
6. Discussed on Industrial visits for Industry exposure for students.
7. Planned to conduct Workshops/Seminars for students.
8. IQAC quality initiatives 2023 - 24 (tentative).
9. Preparation & NAAC-SSR Submission.
- 10.Any other item with permission of chairman.

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members

IQAC Coordinator

Principal



Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2023-2024 /02

Date: 27.12.2023

IQAC Minutes of Meeting

IQAC coordinator Mr.SwamyRaoKulkarni extended a warm, welcome to the IQAC members. The Coordinator, IQAC again proposed and confirmed to conduct the IQAC meeting two times in an academic year. The Principal and IQAC Coordinator requested all the members for open house discussion on academic excellence and promote quality aspects in academic institutions. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

AGENDA:

Agenda Item 1: Minutes and actions of IQAC meeting held on 17.07.2023

Resolution: The members reviewed the IQAC minutes of meeting held on 17.07.2023 and approved the same.

Agenda Item 2: Steps initiated to improve the placements at department level

Resolution:

Placement Officer has shared the steps taken by the department, and the achievements of placements and Internships. He said that the department has constituted an "Industry -Interaction Cell" to improve the placements besides regular placements provided by college placement cell.

The responsibilities of the departmental cell are:

Interaction with various construction firms for placements and internships, Invitation to industrial personnel to interact with the students and faculty regarding the industry needs and student readiness for employment. He said that the department has conducted training classes for effective campus recruitment.

Agenda Item 3: Discussed on Semester-II Workload, time tables and class work commencement as per JNTUH Academic Calendar

Resolution:

As per JNTUH academic calendar, the Commencement of Class work will start from SEM-II date. The IQAC Coordinator insisted all the head of the departments to be ready with respective time tables and workload for the Semester-II to complete the syllabus within the stipulated time period.

Agenda Item 4: Conducting Guest lecturers for CSE, ECE and EEE departments

Resolution:

The Head of the departments conducted guest lecturers on respective subjects in the department level by eminent resource person to get subject exposure beyond the level.



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DEPT	Subject	Resource Person	Date	No.of Students
ECE	DIP(IV ECE)	Mr. Nandhan(BVRIT Narsapur)	05-12-2023	86
CSE	CLOUD COMPUTING	Dr. R. Ravinder Reddy (CBIT Hyderabad)	09-12-2023	87
EEE	EHV(IV-I EEE)	Dr.Girish Kumar (BVRIT Narsapur)	05-12-2023	50
	HVDC(IV-I EEE)	Dr.ChandraBabu (BVRIT Narsapur)	07-12-2023	50

Agenda Item 5: Outreach activities planned for Students by NSS.

Resolution: An outreach programme creates a partnership between communities and the educational institutions. The mandatory outreach programmes of the Institution prepare students to be active citizens by engaging them in service activities and encourages them to work with the society to help, uplift and support those in need.

S.N O	DATE	PLACE	BRANCHES	NO.OF STUDENT ATTENDED	ACTIVITY
1	13-12-2023	GOOD SHEPARD ORPHAN, ABDULLA PURMET	ALL BRANCHES	120	NSS VOLUNTEERS ORIENTATION
2	02-12-2023	ZPHS ,MAJEEDPUR	ALL BRANCHES	74	AWARENESS PROGRAMME ON HIGHER EDUCATION
3	23-11-2023	GUNTAPALLY GRAM PANCHAYAT	ALL BRANCHES	67	SWACH TELANGANA

Agenda Item 6: Discussed on Industrial visits for Industry exposure for students.

Resolution: The objective of industrial visits is to bridge the gap between theoretical learning and practical exposure by giving students first-hand exposure to identify the inputs and outputs of different business operations and processes performed at the workplace.

C-DAC Srisailem Highway, Hyderabad has visited with total strength of 101 on 30/09/2023.

Agenda Item 7: Planned to conduct Workshops/Seminars for students.

Resolution: Seminars, workshops, and presentations are extremely beneficial to students since they enable them to evaluate, stay up to date on current events, comprehend concepts, and build their network.



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S.NO	DATE	Name of the Guest	Department	Seminars/Workshops	No.of Students attended
1	20-12-2023	Dr.K.V.Achalapathi, Director, Osmania University.	All Branches	Seminar on NEP	135
2	05-12-2023	Prof.Ch V Ramana Devi,OU	All Branches	Workshop on IPR	156

Agenda Item 8: IQAC quality initiatives 2023 - 24 (tentative)

Resolution:

1. IQAC to establish Centre of Excellence Provided by SAP
2. Pega CSSA Certification.
3. Patents filing.
4. PEGA awareness session for 2025 batch

Agenda Item 9: Preparation for NAAC Work Submission.

Resolution:

The committee decided to submit the NAAC on or before 15th February 2024 and requested all members to actively involve and complete the given task on time.

Agenda Item 10: Any other matter with permission of chairperson.

Resolution:

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

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23	M. SakshithReddy,IV-CSE 20Q61A0539	STUDENT NOMINEE	MEMBER	

IQAC Coordinator

Principal